

**South Bend Township
Regular Meeting
January 3, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 8:20 p.m. on Tuesday, January 3, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Tony Albang and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

A Public Hearing regarding the water / sewer extension project was held prior to the regular meeting. A few residents attended and discussed the project with Dan Sarff from Bolton & Menk and the board.

The minutes of the December 4, 2012 regular meeting were read for information and approval. Roger made a motion to approve the minutes of the regular meeting as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. Doug accepted the Treasurer's report as read.

Bolton & Menk was present to discuss the proposal for stump removal along the levee. Will need the Corps specifications so all bids will be the same. The Board would like one contractor to do the entire project. Jerry made a motion to accept the proposal. Roger seconded the motion. All voted in favor and the motion carried. The water/sewer public hearing was discussed. The board would like to re-assess the project as it stands and would like a map of the current septic systems from the county.

Rob Stone & Mike McGowan were present to discuss the fire department going forward. Rob Stone was elected as Fire Chief as of January 1, 2013. We will meet for a workshop to discuss this more in detail on January 22, 2013 at 7:00 pm.

One of the fire hydrants was hit and damaged at the alley of South Finch Street. Larry stated that it is not leaking right now but still needs to be fixed. Larry called the police to make a report. Deb called to get a copy.

The Board Elections and Annual Meeting will be on March 12, 2013. Tony and Jerry are up for re-election this year. Notices have been posted in the paper and on the bulletin board.

GASB 63 & 65 statements from Abdo, Eick & Meyers were reviewed by the board. The Audit is on January 28, 2013; Doug will be available to represent the board.

The clerk would like all bills 2 days prior to meeting going forward. The clerk will email the board members 2 days prior to the meeting to obtain their expenses and/or meetings attended. Any bills received after this deadline will be paid at the next board meeting unless it is an emergency. The clerk will also provide the board with a summary of all bills paid when the minutes and agenda are emailed to them.

Roger made a motion to pay all bills as presented. Tony seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn to the workshop on January 22, 2013. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the workshop at 9:50 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Workshop Meeting
January 22, 2013**

The workshop meeting of the South Bend Township Board of Supervisors was called to order at 7:07 p.m. on Tuesday, January 22, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken and Tony Albang. Also present was Deb Schwichtenberg.

A few members of the fire department were present to discuss concerns the board may have with past practices. After some discussion a checklist was established for the fire department to review and respond back to the board with procedures and practices going forward. Budgets for the department were also discussed.

Fire truck maintenance was discussed and was proposed to DOT certify the fire trucks and make any repairs found. Jerry made the motion to DOT the trucks. Tony seconded the motion. All voted in favor and the motion carried.

Lyd Boulevard was discussed. Resident on this road would like township to maintain it. This road is not a township road and we will not maintain or proceed with making it a township road until further interest is brought to the board.

The water/sewer extension project was discussed. Doug and Jerry will be meeting with Bolten & Menk on January 23, 2013 to review the septic systems in place.

A workshop meeting was scheduled for February 26, 2013 at 7:00 pm to discuss budgets to prepare for the Annual meeting.

Roger made a motion to adjourn. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 8:47 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
February 5, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:01 pm on Tuesday, February 5, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Tony Albang and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the January 3, 2013 regular meeting were read for information and approval. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. Doug accepted the Treasurer's report as read.

The road to The Kato Cycle Club was discussed. Plowing in the winter is costly and dangerous. Jerry made a motion to hold a public hearing regarding this in a few months. Jerry would also like to discuss other roads such as Hardwood Road at this meeting as well. This topic will be discussed in a few months and a decision made at that time regarding a public hearing.

Kevin Willaert has requested a sign at the intersection of Spartan Street. There have been 3 there already but they keep getting broken. The board will not take any action at this time.

Jerry and Doug met with Bolton & Menk regarding Waste Management and the water / sewer extension.

Rob Stone was present to discuss fire department activity for the past month. There were 5 calls of which 3 were canceled. There are \$958.00 voucher dollars available through MNSCU to be used by June 1, 2013. Rob requested to purchase 4 helmets at \$230.00 each. Jerry made the motion to purchase the helmets. Tony seconded the motion. All voted in favor and the motion carried.

The DOT certification of the fire trucks is in progress. 2 of been done and the other 2 tomorrow. The pumper passed except for new belts and the MAC tanker needs new rear breaks and other work for an estimated cost of \$900. Jerry made a motion to make the repairs. Roger seconded the motion. All voted in favor and the motion carried.

Minneopa Golf Course presented their liquor license for renewal. Jerry made a motion to sign the license. Roger seconded the motion. All voted in favor and the motion carried.

The clerk needs a notary stamp, the chairman can purchase them. Roger made a motion to purchase the stamps. Larry seconded the motion. All voted in favor and the motion carried.

March meeting postcards will be sent out to the residents this weekend.

Jerry quoted a cellular signal booster for \$300. Roger made a motion to purchase. Larry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to pay all bills as presented. Jerry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn to the workshop on February 26, 2013. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the workshop at 9:20 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Workshop Meeting
February 26, 2013**

The workshop meeting of the South Bend Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, February 26, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Tony Albang. Also present was Deb Schwichtenberg.

The Kato Cycle club presented their liquor license for renewal. Roger made a motion to sign the license. Tony seconded the motion. All voted in favor and the motion carried.

The budget for 2014 was discussed. The Fire Fund, Fire Relief Association, General, Road and Bridge, Capital Reserve and the Dike fund will stay the same as 2013 with a few accounts changing amounts. The fire department would like to purchase 2 sets per year of new gear for approximately \$4,400. The board discussed repairing 1 pump per year as well.

Jim Johnson from Barga was present to discuss the quote for replay product on LeSueur Avenue and the south side of Reno Street for \$8850. Larry made the motion to accept the quote and test the product. Roger seconded the motion. All voted in favor and the motion carried. Roger had requested a price quote for Sunrise Lane as well.

The clerk provided the board with a break down on the water / sewer bill pricing of full page bills versus post card bills. It is cheaper by 6 cents per person or \$10.13 total to do full page bills. The board agreed to keep the full page bills.

Jerry made a motion to adjourn. Roger seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:45 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Board of Canvass
March 12, 2013**

The Board of Canvass of the South Bend Township Board of Supervisors was called to order at 8:47 p.m. on Tuesday, March 12, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen and Jerry Eken. Also present was Deb Schwichtenberg.

The Clerk announced the election results from the Annual Meeting:

Seat 4: Anthony Albang – 19 votes
Dennis Nusser – 19 votes

Seat 5: Gerald Eken – 31 votes
Robert Lorentz – 1 vote
Rod Anton – 1 vote
Al Larson – 1 vote

The board discussed how to handle the tie vote on seat 4. Jerry made a motion to re-convene tomorrow night March 13, 2013 at 6:00 pm with the 2 candidates to decide. Roger seconded the motion. All voted in favor and the motion carried.

Roger made a motion to pay the 2 bills that were presented. Jerry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn to the re-convening of the Board of Canvass on March 13, 2013. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the re-convened meeting at 8:55 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
March 5, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:03 pm on Tuesday, March 5, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Tony Albang and Larry Furland. Also present were Deb Schwichtenberg.

The minutes of the February 5, 2013 regular meeting were read for information and approval. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. Doug accepted the Treasurer's report as read.

Jim Johnson from Barga was present to discuss a quote for Sunrise Lane. The board discussed and decided to see how the current projects on Reno and LeSueur turn out and then make a decision on the other roads.

Dan Sarff from Bolton & Menk was present to discuss the water/sewer extension project. Dan met with Waste Management and discussed their needs for water and sewer. The board will hold another Public Improvement Hearing on April 2, 2013 at 6:30 pm to discuss the updated project to include Waste Management and the other properties along Highway 33.

Rob Stone was present to discuss fire department activity. One fire call for a medical assist at Hillcrest last month, did not bill. There are a few classes in March and April that some firefighters will be attending of which will be reimbursable through the state program. All the trucks are now DOT Certified.

Bid from R&E Enterprises to haul and spread gravel on township roads was presented at \$11.95 / ton. Another bid from Lorentz Construction was presented at \$17.24 / ton as well. Roger made a motion to accept the bid from R&E Enterprises. Larry seconded the motion. All voted in favor and the motion carried.

The 2013 open book meeting notice was reviewed.

Dave Kronlokken from Blue Earth County emailed the board regarding the Ponderosa Expansion proposal. The board discussed and agreed that there is no change from our stand point. Deb will email Dave and let him know the board's decision.

Roger Denick from STARR – FEMA Region V emailed the board regarding the levee accreditation review. Doug will respond to Suzanne Vermeer at FEMA about what they need from us.

Blue Earth County Environmental Services emailed the board regarding Subsurface Sewage Treatment System Ordinance. The board discussed and will not take any action at this time.

Jerry would like to discuss the mileage for the township. The board discussed and would like to start using a mileage tracking spreadsheet to track mileage used. The mileage rate has increased to .565 as of January 1, 2013 as well. Roger made a motion to have Larry use the township truck during April 1 through November 1 and no mileage will be paid during that time for day to day business. Jerry seconded the

motion. All voted in favor and the motion carried. The board would like the use of personal vehicles to be tracked on a spreadsheet in detail for everyone. Deb will create a mileage tracking form and provide to everyone who needs it.

Tim from Blue Earth County called the clerk regarding using the hall for a public hearing for a well sealing project for the residents that are affected. He will contact Deb when he has a schedule determined.

There are a number of meters that are broken. The board discussed and determined that the homeowner is required to fix a broken meter within 30 days. The clerk will send a letter to those affected that their meter is not working and that the township can provide one or two meters for the home and provide everyone with a list of preferred plumbers to use.

The clerk obtained a quote for pre-printed and postage paid envelopes for the township from Paragon Printing. The board reviewed and Jerry made a motion to purchase 1,000 window tinted envelopes for \$575.17. Roger seconded the motion. All voted in favor and the motion carried.

The township had paid for a life insurance policy for Larry Anderson in the past. Jerry made a motion to pay for a life insurance policy for Deb Schwichtenberg and to discuss an increase in the Clerk's salary when the fee schedule is discussed. Roger seconded the motions. All voted in favor and the motion carried.

Roger made a motion to pay all bills as presented. Tony seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn to the Board of Canvass on March 12, 2013. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the board of canvass at 10:04 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Board of Canvass
March 13, 2013**

The Board of Canvass of the South Bend Township Board of Supervisors was re-convened at 6:03 p.m. on Wednesday, March 13, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen and Jerry Eken. Also present was Deb Schwichtenberg.

The board discussed how to handle the tie vote on seat 4 between Mr. Dennis Nusser and Mr. Anthony Albang. Mr Albang was not present for this meeting. According to State Statute 204C.34, the board is to decide any tie votes. A coin toss was decided to be used to determine the tie.

Doug Schaller tossed the coin and Mr. Nusser called Heads. Heads was the result and wins the coin toss. Dennis Nusser has won the election for Seat 4 of the South Bend Township Board of Supervisors.

Roger made a motion to adjourn. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 6:09 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
April 2, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 8:05 pm on Tuesday, April 2, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Dennis Nusser and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the March 5, 2013 regular meeting were read for information and approval. Roger made a motion to approve the minutes as amended. Jerry seconded the motion. All voted in favor and the motion carried. The minutes of the March 12, 2013 and March 13, 2013 Board of Canvass minutes were read for information and approval. Jerry made a motion to approve the minutes as amended. Roger seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The utility account statement was not yet available. Doug will accept the treasurer's report when finalized.

Dan Sarff from Bolton & Menk was present to discuss the water/sewer extension project. Dan discussed the public hearing that was held. The board has scheduled a workshop meeting to give the new board member time to review the project.

Blue Earth County Safety Meeting notice was read and reviewed.

The fee schedule will be discussed at the workshop meeting.

Life insurance for the clerk was discussed. Open enrollment is in September of 2013. Jerry made a motion to sign the clerk up and pay for the policy at open enrollment. Dennis seconded the motion. All voted in favor and the motion carried.

Rob Stone was present to discuss fire department activity. There was one fire call but was cancelled. Randy Lorentz is retiring from the fire department. Would like to purchase a plaque for him. The fire truck grant was denied, will discuss this at the workshop meeting. There are a few old drop tanks that are out of service and will be scrapped out. Jerry made a motion to scrap the tanks and to purchase the plaque for Randy Lorentz. He would also like his helmet, badge, etc given to him for his years of service. Roger seconded the motion. All voted in favor and the motion carried. The relief association was discussed and the bylaws need to be reviewed and updated. A question as to how to pay for legal counsel was discussed. This topic is tabled until cost and names of counsel are obtained. A couple firefighters have offered to run another fund drive this year. The cost is roughly \$300 and have historically received a few thousand in donations. Roger made a motion to approve the fund drive. Jerry seconded the motion. All voted in favor and the motion carried.

Larry discussed the power pole by land of memories. Excel will have to set 3 to 4 new poles. Final cost will be set once approved by the board. Roger made a motion to approve the work. Dennis seconded the motion. All voted in favor and the motion carried. Larry received a bid for the well house floor not to exceed \$2,500.00 from Starrett Construction. Dennis made a motion to accept the bid. Larry seconded the motion. All voted in favor and the motion carried. MNDOT is in the process of possibly turning the property between Finch and Hawley over to the township. They have no use for it and the board has discussed installing the road back across the property. Jeremy Reich is going to be installing a sign on Keeley's property of businesses in the

area. Is wondering if the township is interesting in being listed on the sign. The board has approved it. Larry is going to be doing road maintenance on some of the roads this month. Larry would like Charter Communications contacted regarding the wire hanging across the river alongside the bridge. It has gotten lower over time and could be damaged/tampered with. Deb will try to contact Charter.

The clerk researched laptops and found one for around \$800.00 from Best Buy. Jerry made a motion to purchase the laptop. Roger seconded the motion. All voted in favor and the motion carried. A website for the township was discussed. Dennis made a motion to create a website. Larry seconded the motion. All voted in favor and the motion carried. Officer list for 2013 was updated and signed by all board members.

Roger made a motion to pay all bills as presented. Larry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn to the workshop on Tuesday, March 16, 2013 at 7:00 pm. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the workshop at 10:04 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Special Meeting
April 8, 2013**

The Special meeting of the South Bend Township Board of Supervisors was called to order at 7:20 pm on Tuesday, April 8, 2013. Board members that were present were Doug Schaller, Gerald Eken and Larry Furland. Also present were Deb Schwichtenberg.

Doug would like to seek legal counsel and an appraiser for the water / sewer extension p0roject based on the reaction of some of the residents at the public meeting on April 2, 2013. This topic will be tabled until the workshop meeting on April 16, 2013. The clerk purchased the new computer that was authorized. A seconded monitor was needed which increased the total to \$1331.42 which the clerk paid for on her own. Jerry made a motion to pay the clerk the total due for the computer and monitor. Larry seconded the motion. All voted in favor and the motion carried.

Larry made a motion to adjourn to the Workshop Meeting on April 16, 2013. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned to the workshop meeting at 8:00 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Workshop Meeting
April 16, 2013**

The workshop meeting of the South Bend Township Board of Supervisors was called to order at 7:05 pm on Tuesday, April 16, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Dennis Nusser and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

The water and sewer extension project was discussed. Obtaining legal counsel for the township was also discussed. Robert Ruppe was recommended and his fee would be \$160.00 / hour and no retainer. After discussing, the board would like bids first before obtaining legal counsel. Jerry made a motion to proceed with obtaining bids for phase 1 of the water/sewer extension project. Roger seconded the motion. All voted in favor and the motion carried. This motion will have a resolution adopted at the next meeting.

Fee Schedule was reviewed and discussed. The water rates need to be in compliance and have a level rate. Would like to have a public hearing to address this on May 7, 2013 at 6:30 pm. Jerry made a motion to raise the clerk / utility wage from \$350 per month to \$375 per month and to raise the full day wage from \$75 to \$80. Roger seconded the motion. All voted in favor and the motion carried. Resolutions need to be made for any work that can be hired out but have been chosen to do internally. We will need to identify all who need one and create the affidavit.

The City of Mankato submitted the end of year waste treatment bill in which an error was made on their end of \$4,000 that we still owed for 2011. This amount was included in the 2012 amount due. Roles of the board members was discussed. Will review and discuss guidelines for this at the next meeting.

The grant for the fire truck was not accepted. The comment was made because of the ages of the vehicles and the newest vehicle is a tanker in which we are requesting. It should have been identified as a backup pumper tanker. We will re-apply and Jerry would like to hire a grant writer to submit the application this time. Jerry would like to purchase the new fire truck now to get the truck as soon as possible. Total in the capital reserve is \$183,969. The clerk emailed the board the breakdown of the funds to review and will discuss purchasing the fire truck at the next meeting.

Tom Fournier from the City of Mankato need to shut down their well by the soccer fields in the Land of Memories Park and requested to run a temporary water line from our hydrant by our well house to supply water to the Floyd Roberts building and the restrooms in the park. We would bill them our normal water rate for what is used. Denny made a motion to authorize the City of Mankato to hook up to our water supply. Larry seconded the motion. All voted in favor and the motion carried.

The clerk suggested that the township obtain a debit card account for anything that needs to be paid via credit card. Dennis made a motion to start a debit account at our bank with a \$500.00 balance. Roger seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:58 pm.

Respectfully Submitted by:

Deb Schwichtenberg
Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
May 7, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:04 pm on Tuesday, May 7, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Dennis Nusser and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the April 2, 2013 regular meeting, April 8, 2013 Special Meeting and April 16, 2013 workshop meeting were read for information and approval. Dennis made a motion to approve the minutes as amended. Roger seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Mike from Bolton & Menk was present to discuss the water/sewer extension project. Resolution of Ordering Improvement and Preparation of Plans was reviewed and signed.

Chad Landwer was present to discuss the alley between McKinzie St and Sturgis St. The alley floods every time it rains and Mr. Landwer put in a drain on his own years ago. After the sinkhole was fixed, the drain was disconnected. Dennis and Larry will research what the best options are to fix the problem and report back the next meeting.

Scott Schwichtenberg was present to discuss his property where the sinkhole was fixed. At the time, he was told the land would be restored back to its original state, which it was not. There was no black dirt spread out before it was seeded so the grass is not growing and is very rocky. The board will make sure that the land is restored.

Jan Carney was present to discuss a variance for a garage addition to his property. He discussed his plans and the board had no objections.

Rob Stone was present to discuss fire department activity since the last meeting. 2 fire calls last month, one was cancelled in route. One call that was billed last month came back with the homeowner refusing to pay. The board decided to take no action at this time. We have a new applicant, Brandon Zender, who was on the department 3 years ago and has moved back to the area. The department recommends that he still have a drug screening, physical, and background check. Went through an ISO rating, we are at a 7:9. Have not received new rating yet. He will come back in 5 years to review again. To increase our rating, we would have to spend some money. Will need to discuss this. If we can lower our rating, the cost to insurance for homeowners / business would go down. The fire truck was discussed and at the end of 2013, there will be \$150,000 in the fire truck fund with \$75,000 remaining to obtain. Jerry made a motion to authorize the fire department to get bids for the fire truck. Dennis seconded the motion. Dennis, Larry, Jerry and Doug voted yes on the motion. Roger sustained from voting. The motion carried. The department would like to purchase new cooking utensils for the kitchen to not exceed \$300. Dennis made a motion to purchase the utensils. Larry seconded the motion. All voted in favor and the motion carried. A house burn is scheduled for early summer by a resident that donated his old home.

The agreement between South Bend Township and Excel Energy was reviewed for the power pole relocation for \$10,785.98. Roger made a motion to accept the agreement. Dennis seconded the motion. All voted in favor and the motion carried.

198th Lane culvert bids were discussed. Lorentz Construction bid \$7,872.23 and Crystal Construction bid \$4,900.00. Roger made a motion to accept the bid from Crystal Construction. Dennis seconded the motion. All voted in favor and the motion carried.

The monthly invoice for wastewater treatment to the city of Mankato was discussed to increase the amount from \$2,000 to \$3,000. Dennis made a motion to increase the amount due to \$3,000. Larry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to pay all bills as presented. Dennis seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn. Dennis seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:51 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
June 4, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:02 pm on Tuesday, June 4, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Dennis Nusser and Larry Furland. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the May 7, 2013 regular meeting were read for information and approval. Jerry made a motion to approve the minutes as amended. Roger seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Dennis Gremmel was present to discuss purchasing his neighbor's property. He has spoken with George Leary from the City of Mankato. His neighbor, Mr. Herbst passed away and he is looking into purchasing the property. He would like to change the lines of the lots but not to increase the number of lots. The board has no objections at this time as long as county and city. Roger made a motion. Dennis seconded the motion. All voted in favor and the motion carried.

Melissa Mathies was present to discuss a tree that was taken down in the alley right of way behind her property. She would like to know if the board would pay for 50% of the bill. Jerry made a motion to pay the difference. Dennis seconded the motion. All voted in favor and the motion carried.

Ray Ward was present to discuss his property damage due to water from the culvert on the road. He would like to find out who owns the road and who he can talk to regarding fixing the problem. The mapping department at Blue Earth County historic court house would be able to tell him who owns the property.

Alice Lokenen was present to discuss the culverts on Neubert Court. They are plugged so much that no water is draining through. Also the road itself has many ruts in it that makes it difficult to drive on. Jerry made a motion to have Bolten & Menk to research the drainage issue and report back. Dennis seconded the motion. All voted in favor and the motion carried.

Liz Drake was present to discuss the erosion problem on her property at 1511 Beaver Ave. Larry visited the property and had Lorentz Construction get an estimate to fix the erosion problem of \$5570 at the most. Dennis made a motion to accept the bid. Larry seconded the motion. All voted in favor and the motion carried.

Dan from Bolten & Menk was present to discuss the sanitary sewer & water expansion project. The board reviewed the schedule of projects. Each member discussed their views on the project and what step to take next. The board Roger made a motion to proceed with the project and adopt the resolution, authorize plans and specs, and setting the bid date. Jerry seconded the motion. Roll call vote, Dennis – yes, Larry – yes, Roger – yes, Jerry – yes, Doug – yes. All voted in favor and the motion carried.

Larry discussed a pump being plugged at the well house again. Since 2007, the pump has been pulled 17 times with a total expenditure of \$41,644.22. Hillcrest is the reason this is happening. Doug would like to send a letter to Hillcrest explaining the situation and how we suggest this problem be resolved. Larry suggests that they install a grinding pump or catch basin before it comes to our system. Roger suggests 2

board members meet with Chris from Hillcrest to discuss the issue. Jerry, Dennis, and Larry will meet with Hillcrest and report back.

Water rates were discussed from the public hearing last month. It was suggested to change the rate to 20 minimum with 15 cents for each unit after 20 units. Jerry made a motion to accept this structure. Dennis seconded the motion. All voted in favor and the motion carried.

Rob Stone was not present for the meeting, the clerk read his report to the board. There were 2 fire calls last month, one at Lorentz Construction and one vehicle accident. Brandon Zender has completed his Drug screening, physical & agility test and oral interview. The fire department recommends Brandon be brought back on as an active fire fighter. The board has no objects to Brandon being brought back on the fire department. Rob has received a generic copy of the specs of the new fire truck and will have bids ready for the next board meeting. The department will be attending a house burn that is done through SCC which is reimbursable through state fire dollars. Will be purchasing donuts and lunch for the members attending. Through the ISO audit, it was determined that 9 of the hydrants in the township were not opening fully. This should be put on a schedule to make sure they are operational. There is a fire hydrant that is in a bad location and should be removed and capped. Roger made a motion to remove the hydrant. Larry seconded the motion. All voted in favor and the motion carried. There was a Relief Association meeting last month in which the treasurer stated that he would oppose any change to the by-laws. The fire department will be attending 2 parades this summer. Doug made a motion to purchase candy for the parades. Roger seconded the motion. All voted in favor and the motion carried.

Dennis reported back on the two projects discussed last week. The alley between McKinzie St and Sturgis street was looked at and bid to fix for \$820 from Lorentz Construction. Scott Schwichtenberg's property has been irrigated and seeded.

The clerk received an anonymous letter regarding property at 55338 Hwy 68 dumping things on the property. Deb will forward the letter onto Blue Earth County.

Roger made a motion to pay all bills as presented. Dennis seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:15 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
July 2, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:06 pm on Tuesday, July 2, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken and Dennis Nusser. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the June 4, 2013 regular meeting were read for information and approval. Roger made a motion to approve the minutes as amended. Jerry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Randy from Gish Electric was present to discuss the Sturgis Street pump house electrical work that needs to be replaced/fixed. Total estimate would be \$18,100. Roger made a motion to accept the project. Dennis seconded the motion. All voted in favor and the motion carried.

Lyle from Bolton & Menk was present to discuss the water/sewer improvement project. Bids are out for the project. Neubert Lane drainage was discussed. It was suggested to raise the road and clean the ditch out.

Bob Coonrod was present to discuss a variance on his property at 55300 201st Lane to install a garage. The board has no objections at this time given Blue Earth County approves the project. Jerry made a motion to send an email to George Leary. Dennis seconded the motion. All voted in favor and the motion carried.

Doug was unable to attend the Metropolitan Planning Organization Technical Advisory meeting but was informed of the discussions held and updated the board.

Rob Stone was present to discuss Fire Department activity the past month. There were 4 calls, 2 of which were accidents that were billed through the towing company. Gas leak caused by lightning strike, will be billed to the gas company. House burn training went very well. Foam was used to protect a garage, it will be turned into the state. A pool was filled and billed to the homeowner. One mask was taken out of service, will order another soon. Roger made a motion to purchase a new mask. Dennis seconded the motion. All voted in favor and the motion carried. Advertisements for bids to be closed this month and opened at the next board meeting. There was an injury at the hall to a firefighter. A first report of injury was filled out and turned into work comp – about \$2,000 worth of medical bills.

Lorentz Construction submitted an estimate to remove the fire hydrant on Finch Street South for \$1,596. Jerry made a motion to accept the estimate. Dennis seconded the motion. All voted in favor and the motion carried.

Larry discussed the water meters that we have had in the past no longer are being made. To upgrade to a new system it would cost \$6450 for the software and handheld training. To upgrade existing badger meters it would cost \$140 and non-badger meters \$185. Larry will investigate other companies as well. Larry met with Hillcrest to discuss installing a basket system to their sewer to catch the large items being put in that are damaging our pumps.

The current mailbox is not very secure and residents do not feel confident putting their payments in there. Deb found a drop door type mailbox that can be installed above the existing one for \$200. Jerry made a motion to purchase the new mailbox. Dennis seconded the motion. All voted in favor and the motion carried.

Roger made a motion to pay all bills as presented. Jerry seconded the motion. All voted in favor and the motion carried.

Jerry made a motion to re-convene to July 16, 2013 at 7pm. Dennis seconded the motion. All voted in favor and the motion carried. Meeting is in recess at 8:53 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Re-Convened Meeting
July 16, 2013**

The re-convened meeting of the South Bend Township Board of Supervisors was called to order at 7:03 pm on Tuesday, July 16, 2013. Board members that were present were Doug Schaller, Gerald Eken and Dennis Nusser. Also present were Deb Schwichtenberg.

Dan Sarff from Bolton & Menk was present to discuss the bid opening for the water / sewer improvement project. There were four bids received and opened as follows:

Engineer's Estimate - \$758,331.50
Holtmeier Construction Inc. - \$779,050.67
PSC Construction - \$813,018.00
Kuechle Underground, Inc. - \$1,105,180.00
GM Contracting, Inc. - \$1,213,777.10

The bids were for extending the water/sewer lines only. Bids were not obtained for the well. Jerry discussed the difficulty in continuing without the well. The assessments were revised and reviewed at a \$19,111.08 each.

Two resolutions were reviewed. Jerry made a motion to adopt the following resolution declaring cost and assessments. Dennis seconded the motion.

**RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING
PREPARATION OF PROPOSED ASSESSMENT**

WHEREAS, bids have been opened and estimated costs have been calculated for the following improvements:

- Sanitary sewer and watermain improvements along South Bend Avenue (County Road 69) from the east side of the gravel CHS truck staging lot to just east of Hillcrest Health Care Center
- Sanitary sewer extension within the old County Road 69 right of way north of South Bend Avenue
- Sanitary sewer extension from the south end of Mallard Lane to the southwest to provide for future sewer service to the mobile home park

WHEREAS, the bid price for such improvement is \$779,051 and the expenses incurred or to be incurred in the making of such improvement amount to \$155,810 so that the total cost of the improvement will be \$934,861.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS, SOUTH BEND TOWNSHIP, BLUE EARTH COUNTY, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the township is hereby declared to be \$524,230 and the portion of the cost to be assessed against benefited property owners is declared to be \$410,630.
2. Assessments shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January,

- 2014 and shall bear interest at the rate of 5 percent per annum or two percent over the bond rate, whichever is lower, from, the date specified in the assessment resolution.
3. The township clerk, with the assistance of the engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in her/her office for public inspection.
 4. The clerk shall upon the complete ion of such proposed assessment, notify the township board thereof.

Adopted by the Board of Supervisors, South Bend Township, Blue Earth County, Minnesota, this the 16th day of July 2013

On a voice vote: Dennis Nusser – Yes, Larry Furland – Yes, Jerry Eken – Yes, Doug Schaller – No.
Resolution passed and was signed.

Jerry made a motion to adopt the following resolution to schedule the assessment hearing. Dennis seconded the motion.

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT

WHEREAS, by a resolution passed by the township board on July 16, 2013, the township clerk and the engineer were directed to prepare a proposed assessment for the following improvements:

- Sanitary sewer and watermain improvements along South Bend Avenue (County Road 69) from the east side of the gravel CHS truck staging lot to just east of Hillcrest Health Care Center
- Sanitary sewer extension within the old County Road 69 right of way north of South Bend Avenue
- Sanitary sewer extension from the south end of Mallard Lane to the southwest to provide for future sewer service to the mobile home park

WHEREAS, the clerk has notified the township board that such proposed assessment has been completed will be made available for public inspection.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS, SOUTH BEND TOWNSHIP, BLUE EARTH COUNTY, MINNESOTA:

1. A hearing shall be held at 7:00 pm on the 6th day of August 2013 at the South Bend Township Hall to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The township clerk is hereby directed to cause a notice of the hearing on the propose3d assessment to be published one time in the official newspaper at least two weeks prior to the hearing, and shall state in the notice that total cost of the improvement. He/She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the township clerk/treasurer, expect that no

interest shall be charged if the entire assessment is paid by November 30, 2013. The property owner may, at any time thereafter, pay to the township clerk/treasurer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.

Adopted by the Board of Supervisors, South Bend Township, Blue Earth County, Minnesota, this the 16th day of July 2013

On a voice vote: Dennis Nusser – Yes, Larry Furland – No, Jerry Eken – Yes, Doug Schaller – No. Resolution failed and no meeting will be scheduled. The bids are good for 60 days.

Stump removal project was discussed. The Corp approved everything so Larry can obtain quotes for the project.

Relief Association audit payments are high and the township currently pays it. Doug would like review this payment and to pay the Relief once a year instead of twice.

Doug made a motion to pay all bills as presented. Dennis seconded the motion. All voted in favor and the motion carried.

Dennis made a motion adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 7:59 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
August 6, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:03 pm on Tuesday, August 6, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg and Larry Anderson.

The minutes of the July 2, 2013 regular meeting were read for information and approval. Jerry made a motion to approve the minutes as amended. Roger seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Ray Ward was present to discuss the issue that he discussed at the June meeting. According to Blue Earth County, the township owns the road. The culvert is now a 12" and cannot handle the water. Ray would like the culvert to be larger like it was years ago so that there is no water issues on his property going forward. Roger made a motion to have Larry look at getting a contractor to install an 18" culvert. Larry seconded the motion. All voted in favor and the motion carried.

Neubert Court has a lot of speeding cars and some of the homeowners would like to have a slow sign installed. The board does not think this will help at this time.

MaryAnn Nelson was present to discuss a variance for a deck / fire escape. Roger made a motion to accept the variance needed. Larry seconded the motion. All voted in favor and the motion carried. Deb will email George Leary about the board's decision.

Clean up Day was discussed. September 14, 2013 was scheduled from 9 to 12. Deb will get the postcards, Waste Management, Green Tech & R&R Tire contacted. She will also get volunteers and a dump truck to haul the tires.

Water / Sewer Extension was discussed. The resolutions were reviewed again. After discussion, Jerry made a motion to table the South Bend Avenue project and investigate the Turtle property side. Dennis seconded the motion. Dennis, Roger, Jerry & Doug voted in favor and Larry voted no. The motion carried. Doug will speak with Dan Sarff from Bolton & Menk to see what our next step is.

Rob Stone was present to discuss fire department activity the last month. There were 4 calls last month, one was a false alarm, one was a grass fire and an assist at Minneopa Park and the other was a CO detector alarm. The CO detector alarm was billed and paid already. Five bids for the new fire truck were requested but only two bids were received. One from Pierce for \$262,862 and one from Midwest Fire for \$224,408. The fire department equipment group will review the bids and let the board know at the next meeting their decision.

Larry discussed the stump removal project. He needs to obtain more copies from Bolton & Menk of the specs but needs the date changed to September 15. Larry investigated another company for meters and HD Supply will supply a quote. We will table this until the September meeting when we have the quote.

Deb received a letter from Farrish Johnson informing us that Howard Haugh is retiring. Kay Wallereich will be finishing any pending work.

The new water rates will take effect next month. All users were notified through there last bill of the increase.

Roger made a motion to pay all bills as presented. Larry seconded the motion. All voted in favor and the motion carried.

Jerry made a motion Adjourn. Roger seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 8:41 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
September 3, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:00 pm on Tuesday, September 3, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg and Larry Anderson.

A motion was made to approve the emailed minutes as amended from the August 6, 2013 regular meeting. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Dennis Nusser is concerned about the amount of vehicles on DK Repair's property. The county has visited him and he is moving some off the lot. Chuck Klammer has agreed to let him park them on his empty lot and hold an auction.

Russ Johnson who lives on Maplewood Drive was present to discuss trees that are growing in some of the ditches that should be cut down. Larry will take care of the trees.

Liz Drake was present to discuss the status of the project on Beaver Avenue. The remaining culverts that need to be fixed are on private driveways one of which has a black top driveway. Dennis suggested we send a letter to the homeowners to consider a 50/50 cost share to fix the culvert. Roger would like to look at the road / ditch area first before a decision is made.

Reichel Insulation, Complete Basement Systems & A&E were present to discuss having Loren Drive blacktopped. It would be a 100% cost to the adjacent property owners along the road to be either assessed or paid up front. All property owners along the road would need to sign a petition and then receive quotes and then a public hearing would need to be held.

Local Government Aid was received and South Bend Township received the smallest amount of aid of \$316.00. Doug has inquired on how the aid is split up and the formula is based on population and agricultural acres. What hurts our township is the state park land which is not included in the formula.

Rob Stone was present to discuss fire department activity. There was one call for a Carbon Monoxide alarm. Will be doing some training with Lake Crystal and Mankato this month. There will be 3 firefighters attending State Fire School which will be reimbursable. The department will be getting all the fire extinguishers maintained through Viking. Chase Critzer was present to discuss their recommendation for the new pumper tanker. They would recommend going with Pierce's option 2 for \$242,862 plus \$1,000 for the fuel line heater. Dennis made a motion to approve the recommendation from Pierce. Roger seconded the motion. The Chairman called a rollcall: Dennis=yes, Larry=yes, Roger=yes, Jerry=yes, Doug=yes - all voted in favor and the motion carried.

Stump removal bids were received from Lorentz Construction for \$ 37,991.65 and from Crystal Construction for \$31,314.00. Jerry made a motion to accept the bid from Crystal Construction. Larry seconded the motion. All voted in favor and the motion carried.

The Fire hydrant at the alley on Finch Street cannot be capped off because it services 4 houses and is at a dead end line. Larry will get some bids for moving it or looping the system.

The culvert on Neubert Lane was torn out and replaced the way it was originally made to be

The clerk received a letter from the State of MN Revenue for aid for the fire department. The clerk will verify to the state that we are a municipal fire department.

The October meeting needs to be moved to the 8th due to the first Tuesday being the 1st and bank statements not yet available. Jerry made a motion to move the meeting to October 8, 2013. Dennis seconded the motion. All voted in favor and the motion carried.

Roger discussed Pond Street on the north side from McCauley to the railroad tracks being vacated. He cannot find any records pertaining to this. He would like to put a shed on his property and needs to know this information first. He will investigate more and report back at the next meeting.

The Free Press published what local water & sewer charges are at which South Bend is where it should be. We still need to adjust the sewer charges. The clerk will look at the numbers and report back to the board at the next meeting.

Road tour is scheduled for September 12, 2013 at 4:30pm.

Jerry made a motion to pay all bills as presented. Jerry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to reconvene to the road tour on 9/12/13. Jerry seconded the motion. All voted in favor and the motion carried. Meeting recessed at 9:39 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Road Tour
September 12, 2013**

The road tour of the South Bend Township Board of Supervisors was called to order at 4:46 pm on Thursday, September 12, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg and Larry Anderson.

The hydrant at the alley on Finch Street was looked at and was determined to move the hydrant back 8' from the road. Larry will get bids and report back to the board.

The culvert on Beaver was looked at and was determined that Roger and Larry A will clean out the culvert first and see if that improves the flow of water.

The tree that overhangs on Lyd Boulevard is not the townships responsibility being that the road is not a township road.

The few trees that are growing in the ditch on Maplewood will be removed.

The board investigate the ditch on Garland Lane and determined that the ditch is higher than the road and cannot drain properly. Larry will get bids on digging out the ditch to how it should be.

The business along Loren Drive would like to blacktop the road. The township has no issues with this project. They do think there will be issues with farmer not wanting to pay for a road he does not use.

The road in front of the hall is in bad condition. Larry will get bids to grind out and relay blacktop.

Roger made a motion to adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 6:22 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
October 3, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:01 pm on Tuesday, October 8, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg and Larry Anderson.

A motion was made to approve the emailed minutes as amended from the September 3, 2013 regular meeting. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Dan Sarff from Bolton & Menk was present to discuss the sewer line extension project. Dan met with Chuck Klammer and discussed which lot would be better to run the sewer line through. He has not yet discussed assessment costs. Dan will have some cost estimates for the next meeting.

Jerry has been in contact with Scott Morgan from MNDot regarding the \$29,000 for the flood pump reimbursement. Mr. Morgan stated that we may hear next week whether we get the money or not.

Howard from SMILES was present to discuss the building of a wheelchair ramp on 116 Union Street. He has been in contact with Mark Manderfeld at Blue Earth County Environmental Services regarding the variance and setbacks. The Board discussed and have no object to this project. Roger made a motion to email the county to accept this project. Dennis seconded the motion. All voted in favor and the motion carried. Deb will email Mark about the board's decision.

Scott Bohlke from was present to discuss a shed he replaced on his property. He added 4' onto the footprint and George Leary from Blue Earth County wants it moved. Dennis made a motion to keep the shed where it is. Jerry seconded the motion. All voted in favor and the motion carried. Doug will speak with George Leary about the board's decision.

Sue Chesley & Dennis Turtle were present to discuss having 4th street vacated. A public hearing will be held next month on November 5, 2013 at 6:45 pm to discuss vacating the southern 40' of 4th street adjoining lot 789 of block 31. Roger made a motion to hold the public meeting. Larry seconded the motion. All voted in favor and the motion carried.

Jeremy Reich is putting together a community sign to be installed on the Keeley's Landscape sign. The board discussed. Roger made a motion to go ahead with the sign. Larry seconded the motion. All voted in favor and the motion carried. Deb will get artwork to Brick House Graphics.

Andrea Shelton sent in a request to fix the alley between Bird and Pond Street. Larry will take a look at it and do what he can.

Nextel/Sprint is disconnecting their cell tower that is on top of our water tower. They are leaving the building and we are able to use it as our property. We will in the future lease that area out to other vendors. Their last check pays for the space through June 2014. We will state in the termination agreement to have

the tower restored back to its original state and to have their equipment removed by July 1, 2014. Deb will send Nextel/Sprint an email regarding this.

The alley between Sturgis & McKinzie Street was discussed. The landowner next to this alley, Mr. Chad Landwer has dug up the alley and property that is not his. The board discussed and decided to send Mr. Landwer a letter regarding his parking on property that is not his and his using a bobcat on public property. A sign will also be installed stating 'No Parking Anytime'. Larry will order the sign and Doug will draft a letter to Mr. Landwer.

DK Repair moved most of his cars back to the lot and his permit was granted to add his roof. Doug will send the county a letter stating that the vehicles are back and his permit should be revoked.

The Stillwell property at 306 South Bend Avenue was discussed. A resident who lives next to this property called Blue Earth County to complain and the County told them that it was the Townships responsibility; however, we have been under the assumption that it was the counties. Doug will contact George Leary about this and other matters concerning the township and county.

Rob Stone was present to discuss the past month activities. There were 3 fire calls last month. There are 3 firefighters attending state school training in St. Cloud that is reimbursable. Awarded a \$2,500 Matching Grant from the DNR for radios or pagers. The equipment committee will meet to discuss what is needed. Dennis made a motion to authorize the fire department to spend up to \$5,000 on radio equipment. Roger seconded the motion. All voted in favor and the motion carried.

Larry Anderson was present to discuss the past month activities. The tree stumps have all been removed and we received the bill. The lights on the water tower burned out, new bulbs should be here tomorrow. The ditch and culvert on Beaver Avenue are all cleaned out. The fire hydrant on Finch Street will be moved soon, the new hydrant was ordered. Pintail road is busting up and we may have to fix it next spring.

Deb Schwichtenberg was present to discuss the past moth activities. CenterPoint Energy will be raising their rates in 2014. Received the MATIT renewal for our Liability coverage, we may need to review the policies. Abdo, Eick, & Myer called to schedule the township audit. They are suggesting January 25, 2014 at 8:00 am.

Dennis made a motion to pay all bills as presented. Roger seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:40 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
November 5, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 8:13 pm on Tuesday, November 8, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg.

A motion was made to approve the emailed minutes as amended from the October 8, 2013 regular meeting. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Lyle from Bolton & Menk was present to discuss the sewer line extension project. Project costs were discussed and estimated at \$100,020.00.

Vonda Herding was present to discuss a property on 427 Reno Street. They are petitioning to vacate Clarion Street. She will submit a petition and a public hearing will be scheduled for December 3, 2013 at 6:45 pm.

Max Embacher would like the board to formally adopt Heritage Place and Grant Drive as township roads. *Roger made a motion to adopt the 2 roads on the condition that the legal issues are resolved and the road is up to township standards. Larry seconded the motion. All voted in favor and the motion carried.*

Kato Cycle Club road (Garland) was discussed to close or changing it to a minimum maintenance road during the winter months due to weather conditions and the minimum use of the road. Making it a minimum maintenance road will protect the township from liability issues. Larry will continue to do what he has been doing as far as maintenance and plowing.

The petition from Dennis Turtle regarding vacating 4th Street was discussed. A public hearing was held on November 5, 2013 at 8:07pm. There was no one opposed to the request. Roger made a motion to table this subject until the December meeting until we know more information.

Jerry made a motion to submit an invoice to MNDOT for the \$28,912.02 from the September storm. Roger seconded the motion. All voted in favor and the motion carried.

Rob Stone was present to discuss the past month activities. No fire calls this last month. There was training at Hillcrest which went well. The committee will be meeting within the next two weeks to go over the final specs/plans for the new fire truck.

Doug received an email from George Leary asking about Scott Bohlke's shed request. Doug responded with the board's decision. George did not respond to this so Doug will be in contact with him this week. Doug also has researched what the township can do for the property at 306 South Bend Avenue (Stillwell). Rob will contact the Sheriff and handle the property as a public safety issue.

There are a lot of past due water/sewer bills. Larry and Deb have contacted the residents and a few have paid. There are still 9 residents that have not contacted the township or paid. Doug will check with Larry on this.

Roger made a motion to pay all bills as presented. Larry seconded the motion. All voted in favor and the motion carried.

Roger made a motion to adjourn. Jerry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 10:34 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk

**South Bend Township
Regular Meeting
December 3, 2013**

The regular meeting of the South Bend Township Board of Supervisors was called to order at 7:03 pm on Tuesday, December 3, 2013. Board members that were present were Doug Schaller, Roger Veldhuisen, Gerald Eken, Larry Furland and Dennis Nusser. Also present were Deb Schwichtenberg.

A motion was made to approve the emailed minutes as amended from the November 5, 2013 regular meeting. Roger made a motion to approve the minutes as amended. Larry seconded the motion. All voted in favor and the motion carried.

The Treasurer's report was read for information and approval. The Chairman accepted the treasurer's report as read.

Dennis Turtle was present to discuss the vacation of a portion of 4th street. This topic was table from the previous meeting. The board discussed and Dennis made a motion to vacate the southern half of 4th Street. Larry seconded the motion. Roll call vote: Dennis = yes, Larry = yes, Roger = yes, Jerry = yes, Doug = yes. All voted in favor and the motion carried. Dennis made an amendment to the motion to have the vacation recorded at the county.

Sewer Extension project was discussed. Dennis Turtle was present to discuss the costs. We have not yet received estimated costs for this project.

Chase Critzer was present to discuss the new fire truck. A group of firefighters attended a meeting in Appleton, WI to review the final specs. We are currently under budget right now. It was decided to add a deck gun and change the lights to LED to the truck which would add \$5,957.26 to the total. Dennis made a motion to accept the changes. Roger seconded the motion. All voted in favor and the motion carried.

Rob Stone was present to discuss last month's activities. There were 6 calls last month. The 5410 truck has a leak and will bring up to Kevin Willeart to fix. The air compressor is broken and needs to be replaced. The 5415 needs to be repaired. It was decided to wait on this truck right now. There are a few other maintenance items for the pumpers as well. Rob is meeting with a grant writer tomorrow for some equipment.

Stillwell property was discussed. There have been 2 fire calls to the property in the last month. The house is in bad condition and is a safety hazard. Rob will contact someone to see if any action to be taken to board the house up.

Annual calendar of meetings was discussed. February needs to be changed to the 2/11/14. April needs to be changed to 4/8/14. July needs to be changed to 7/8/14. November needs to be changed to 11/5/14. This will be posted on our bulletin board and webpage. Dennis made a motion to accept the calendar as amended. Roger seconded the motion. All voted in favor and the motion carried.

The clarion street vacation was discussed. The motion to schedule the public hearing was never made last meeting. We did receive the petition at the last meeting. It was discussed to extend the 60 day period of the request. A written request needs to be provided to the requestor stating the extension time and reason. Roger made a motion to extend the request another 60 days and the letter to state that we need a drainage

easement in place before the road is vacated. Larry seconded the motion. All voted in favor and the motion carried. The public hearing for this vacation is scheduled for January 7, 2014 at 6:45 pm.

Max Embacher subdivision roads were discussed. Jerry made a motion to accept these roads as township roads. Roger seconded the motion. All voted in favor and the motion carried.

Doug attended the Annual meeting and learned that Supervisors can participate in PERA.

The fire hydrant on Finch St is now installed and complete.

Landwer property was discussed. Jerry discussed that the homeowner has no respect for the township property and the letter that was discussed a few months ago needs to be sent to the homeowner and action taken if he is found to be going against our ruling.

Abdo, Eick & Meyers sent their acceptance letter to approve the audit for the 2013 year. Roger made a motion to approve the acceptance letter. Dennis seconded the motion. All voted in favor and the motion carried.

An Assistant Clerk was discussed. Currently the clerk's mother, Vickie Schwichtenberg, is helping receive money in and doing check and balance on an average of 6-8 hours per month. Is there a conflict of interest issue and can we hire her to be an assistant to the clerk. The board discussed hiring her at \$10.00 per hour with Doug approving the hours. Roger made a motion to approve the deputy clerk. Dennis seconded the motion. All voted in favor and the motion carried.

Jerry will look into other companies to rent our water tower space.

Roger made a motion to pay all bills as presented. Jerry seconded the motion. All voted in favor and the motion carried.

Dennis made a motion to adjourn. Larry seconded the motion. All voted in favor and the motion carried. Meeting adjourned at 9:56 pm.

Respectfully Submitted by:

Deb Schwichtenberg

Deb Schwichtenberg, Clerk